# Ojai School of Canine Massage

~2016-2017 Catalog of Classes~ (January 1, 2016 through December 31, 2017)

# **Table of Contents**

About OSOCM/ Mission and Objectives	-— P -1-2
Small Animal/Canine Massage program/Onsite	— P-3-5
Small Animal /Canine Massage Distance Education Program	P-6-11
Therapeutic Massage Services	P-12
Enrollment/Admission Requirements/Docum. of Engl. Lang. Pro	fic. P-13-14
	P-15
Student Services/Job Placement/Student Rights	-— P-16-17
Withdrawal from the Program —————————–	-— P-17-18
School Policies (Admiss. Require., Doc. of Eng. lang. Prof., Noti Concern. Transfer. of Credits & Credentials Earned, Retent. Stu- Fin. Pol., Facilities) —————————————————————	d. Rec'ds.,
School Policies (Libr. Res.,Off. Hrs., Holidays, Emerg. Pol., Non Pol., Housing, Attend. Pol., Tardiness, Withdr., LOA Polices/Cand Pol./Dismissal/ Stud't. Ques., Probation Policy, Compl., Stud't. G	cell. & Ref. Griev.)
Staff & Faculty	P-24
Standards for Student Achievement ———————	—- P-25
BPPE Doc	– P-26

# About OSOCM

# **Mission and Objectives:**

The Ojai School of Canine Massage is a community-based center devoted to a holistic approach to healing. Our goal is to provide professional training of the highest quality in canine massage therapy, while enhancing the spiritual, mental, emotional and physical well being of each student. The Ojai School of Canine Massage strives to consistently provide a thorough and well-rounded education to our students. The courses are designed to provide each student with the most current information available. We prepare our graduates to successfully enter the workforce as professional small animal massage therapists. The Ojai School of Canine Massage maintains its standards that provide a clear framework for preparing students to work in their desired vocation.

We are a private institution approved by the NBCAAM, IAAMB and the BPPE (as an exempt institution) to provide certificates of completion for the following programs: 200 hour Small Animal Massage program (100 onsite hours and 100 distance education), 200 hour Canine Massage Distance Education program (100 hours online reading/video/50 hours Anatomy/Physiology/50 hours live lecture from your home).

In our **200-hour Small Animal/Canine massage onsite program**, we teach you how to massage dogs and cats. This program includes 100 onsite hours and 100 home study hours. The home study hours include 50 hours of live online lecture from your home computer. Please click on the "Small Animal/Canine Massage-onsite Program" option on the menu to learn more about this course.

As we celebrate our 16th anniversary, we are moving into the future with new distance/online learning programs designed to help our students save time and money while maintaining high standards of education. Our **200-hour Small Animal/Canine Massage Distance Education program** is a comprehensive distance learning program. This course includes all of the hands-on techniques covered in our onsite course and includes both audio and video instruction. This certification course is designed for students who prefer the flexibility of learning a new skill from their

home at their own pace. Please click on the "Canine Massage-Online Program" option on our menu to learn more about our Online Dog Massage course.

We encourage all our prospective students to view our website/online catalog prior to enrolling. Please review the information for the program for which you are interested in enrolling. Also, please call us with any questions or concerns. We look forward to speaking with you.

Please RSS feed this site if you would like to remain updated on changes and additions which happen on a regular basis.

**\*\***The Ojai School of Canine Massage is a member of the NBCAAM and the International Association of Animal Massage and Bodywork. We are preferred providers with this organization.

E-mail: osom11@gmail.com

Office hours: 10 am to 6 pm (PST) Monday through Saturday.

Phone: (805) 640 9798

# Small Animal/Canine Massage - Onsite Program -

-200 Hours-100 Hours Onsite/100 Hours Distance Education

Course Instructor: Nick Scott, CMT/LMT

Email: osomhealth@gmail.com

**Tuition:** 200 hour Onsite Canine Massage program - \$1950 when paid in full or \$2050 if a payment option is chosen.

**Schedule and Curriculum:** This course is offered up to three times per year. Classes are held at a separate venue outside of our administrative office location. Our 14 day intensive program is offered at various times throughout the year. Please visit our website calendar or call us for more information.

The required hours include the following subjects:

**Massage 76 hours:** Covers Swedish Massage, Myofascial Release, Trigger Point Therapy, Acupressure, TTouch, Passive Stretching. Proper charting techniques and how to work with DVM's will also be covered in this class.

**Hydrotherapy 4 hours**: Covers indications and contraindications for hydrotherapy, application of hot and cold packs, cryotherapy and commercially available therapy packs.

Gait Analysis 4 hours: Covers canine locomotion, structural analysis, videotaping of gait and charting.

First Aid 2 hours: Covers common first aid procedures for animals.

Safety, Hygiene and Handling 4 hours: Covers the basics of safe handling, simple training techniques, identification of animal behavior patterns and communication signals. Zoonoses and communicable diseases will also be covered.

Palpation 10 hours: Students will learn to palpate the major boney landmarks andtrace the major muscles of the body. Students will also learn acupressure meridianand basic treatment point location.3

**Anatomy 40 hours:** Covers skeletal anatomy. Students will be required to learn the names of all of the bones in the animal's body, major boney landmarks and the major muscles of the body with their origins, insertions and actions.

**Physiology 30 hours:** Students will learn the functions of the eleven systems of the body and the basics of animal nutrition.

**Pathology 10 hours:** Students will learn about the top ten canine and feline pathologies and how identify the signs and symptoms of these pathologies.

**Business Development 10 hours:** Students will develop a business plan and learn how to market their services.

**Case Studies 10 hours:** Students will complete 10 hours of fully charted independent case studies before graduation from the class.

#### **Required texts:**

**Application of Tui-Na In Veterinary Medicine** 

**Getting In TTouch With Your Dog** 

**Clinical Anatomy & Physiology for Veterinary Technicians** 

**Dog Anatomy A Coloring Atlas** 

Therapeutic Holistic Dog Massage DVD by Nick J. Scott, OSOCM

**Total Cost of Books and Materials is approximately \$200** 

(Please order above textbooks & DVD from www.amazon.com. Our Therapeutic Holistic Dog Massage DVD may also be ordered directly from the Ojai School of Canine Massage by calling (805) 640-9798.

#### Tests

During the course there is an in-class/online test for Anatomy, Physiology, Pathology, and Massage. All online tests require a minimum score of 75% to pass the class. Online tests are not timed and can be taken more than once if the student fails a test. There are no required internships or externships in this class.

Test Grades are measured using percentages and are calculated below:

0-74% = Non passing grade

75%-100%= Passing grade

\*\*THERE IS NO CALIFORNIA STATE LICENSURE REQUIREMENT FOR THE SMALL ANIMAL MASSAGE PROGRAM.

# Graduation

Students completing all program requirements will receive a certificate of completion from the Ojai School of Canine Massage.

~ Ojai School of Canine Massage is approved by the NBCAAM, International Association of Animal Massage & Bodywork/Association of Canine Water Therapy as an Approved Preferred Educational Provider.

# Small Animal/Canine Massage Distance Education Program -

Our online Canine Massage certification course allows you to learn a new profession from your home and at your own pace. Below is an outline of our 200-hour Canine Massage certification course which includes both audio and video instruction.

# Instructor: Nick Scott, CMT/LMT

# Email: osomhealth@gmail.com

(100 Hours – 100 hours online reading/video/50 hours Anatomy/Physiology/50 hours live recorded lecture from your home computer)

The lectures include the following subjects: Anatomy, Physiology, Orthopaedic conditions, Chinese medicine, Pathology, Hygiene, Contraindications and more.

**Tuition: 200 hour Online Canine Massage program** - \$1350 when paid in full or \$1450 when a finance option is chosen.

**Description**-This course provides high quality instructional training in the field of Canine Massage Therapy. You will learn over 20 hands-on massage techniques which, when performed regularly, can greatly benefit your dog and help heal the animal as a whole. Regular massage is also an effective way to contribute to the wellbeing of animals and help them live in a balanced and healthful way; while enhancing the loving, trusting bond between us.

**Required Textbooks/DVD:** 

**Getting In TTouch With Your Dog** 

**Clinical Anatomy & Physiology for Veterinary Technicians** 

**Dog Anatomy A Coloring Atlas** 

**DVD:** Therapeutic Holistic Dog Massage by Nick Scott, Ojai School of Canine Massage.

\* Please order above textbooks & DVD from www.amazon.com. DVD may also be ordered directly from the Ojai School of Canine Massage by calling (805) 640-9798.

**Total Cost of Books and Materials is approximately \$200** 

# **Organization-**

This course has no prerequisites. The student must have previous experience in handling canines. This course includes nine lessons that may be completed at your own pace. Upon completion of this course, students are required to visit the school and demonstrate their knowledge of the hands-on techniques learned. A Skype option may be chosen for those students who are unable to come to the school for the onsite/hands-on demonstration. Please call us for more information.

Each lesson includes written instruction (with diagrams) explaining each hands-on massage technique including its benefits and any contraindications for the massage stroke. Following the written lecture are hands-on video demonstrations of each massage technique and how to do it on the dog. Following each video demonstration are audio meditations designed to help you focus and relax in preparation for your next lesson.

A homework assignment is included at the end of each lesson and is designed to help you learn each technique by practicing it outside of class. It is suggested that you take time to practice the information presented in each lesson, therefore one lesson per week is recommended.

# **Course Objectives-**

- 1. Provide students with deeply relaxing breath and meditation techniques to help promote you and your animal's relaxation and prepare you for the hands-on healing journey.
- 2. Introduce specific massage techniques designed to ward off stress and illness, improve flexibility, and promote you and your animal companions overall health.
- 3. Gain a new skill or complement your current work with canines.
- 4. Experience the transformative effects of healing massage for both you and your canine friends and enhance the powerful bond between you.
- 5. Provide hands-on healing techniques to help your canine companion to live a balanced and healthful life; and ensure their liveliness and longevity.

**Course Syllabus** ~ A 200 hour comprehensive online Small Animal/Canine Massage Program~

## **Home Page**

- 1. Course contents
- 2. Testimonials
- 3. About Nick Scott, Instructor

# Lesson 1

Lesson One- Preparation for Touch/Starting the Journey

- Medical Intake/Contraindications and Precautions

- Silent Meditation Instruction and Hand Energizing video

Lesson 2

# Anatomy and Physiology – 50 hours

Reading Assignment followed by an online test following each chapter.

Textbook: Clinical Anatomy & Physiology for Veterinary Technicians;

Colville ISBN 9780323046855

\* Please e-mail Nick Scott, Instructor, at osomhealth@gmail.com for assignment and course registration.

# Lesson 3

Lesson Three- Swedish Massage

- Swedish stroke definitions and contraindications
- Video demonstration-Swedish strokes
- Meditation preparation and Audio

# Lesson 4

Lesson Four- Trigger Point Therapy

- Definition/Description
- Video demonstration (Human demo. and Dog demo.)
- Sound Meditation description and Audio

# Lesson 5

Lesson Five- Acupressure

- Description and diagrams
- Video demonstration
- Taoist Meditation descriptions and Audio

## Lesson 6

Lesson Six- Myofascial Release

-Definition/Description with diagram

-Video demonstration

-Mirror Meditation

#### Lesson 7

Lesson Seven- TTouch One

- -Description and Origination of TTouch Massage
- Description/Diagrams/Uses of 11 TTouch strokes
- Video demonstration of 11 TTouch strokes
- Breath Cleansing Video

# Lesson 8

Lesson Eight- TTouch Two

- Description and uses for 8 additional TTouch massage strokes
- Video demonstration of 8 additional TTouch massage strokes
- Pranayama meditations and audio

# Lesson 9

Lesson Nine- Stretching

- Description/Uses/precautions for Stretching
- Video demonstration
- Candle and Dream Meditation

# Suggestions-

\*\* Please feel free to contact me if you require help or if you have questions or feedback regarding the course. Please send email correspondence to osomhealth@gmail.com.

# Therapeutic Massage Services

We at the Ojai School of Canine Massage invite you to experience a therapeutic **massage for PEOPLE**! Come and enjoy a session of relaxation, invigoration and enhanced wellbeing.

## **By Appointment:**

Appointments are available on Monday through Sunday 10:00 AM to 6:00 PM. Please call us at (805) 640-9798, or email us to schedule an appointment or to reserve a space in one of our programs. Thank you for your interest. We look forward to speaking with you.

#### **Current Rates:**

Full-body therapeutic massage (professional) \$65 per hour and \$95 for 1-1/2 hours (onsite) and \$70/hour and \$100/1-1/2 hours (offsite).

Swedish, Deep tissue, Shiatsu, Reflexology, Sports, and more.

# Enrollment

To reserve a space in an upcoming class, a student must complete and submit both an application form and an enrollment agreement. The application form must be accompanied by a nonrefundable, nontransferable \$300 registration fee (deducted from tuition cost). The application form, enrollment agreement form, and registration fee must be received no later than one week prior to the first day of class. Please also fill out the Release of Liability form and the Student Questionnaire form and email them, or mail them, to us. We recommend that prospective students speak with the school's Office Coordinator before signing the enrollment agreement. The Coordinator will discuss with each student his or her finances, as well as personal, educational, and career objectives. Payment plans are available.

To schedule an appointment, please call (805) 640-9798 between 9 am and 6 pm (PST) everyday but Sunday.

#### **Admission Requirements:**

To be eligible for our certificate courses, a student must:

- 6. Be at least 18 years of age (prospective students under age 18 may be admitted with the approval of the students parent / guardian and with the submittal of a parental release form).
- 7. Be socially and psychologically capable of performing massage.
- 8. Be physically able to perform massage.
- 9. Possess a high school diploma or its equivalent, or otherwise successfully take and pass the GED, ability-to-benefit test or equivalent, demonstrating that the student may benefit from the education and training being offered.
- 10. Understand the English language (the Ojai School of Canine Massage does not offer ESL instruction). All instruction will occur in the English language. Incoming students must be proficient in English. Proficient means 75% or greater proficiency in the English language.

# **Documentation of English language proficiency:**

English language proficiency is documented by either the admissions interview or receipt of prior education documentation.

\*\*Please Note: The Ojai School of Canine Massage does admit students from other countries. The Ojai School of Canine Massage does not provide visa services to prospective students from other countries or English language services. The **Ojai School of Canine Massage does not offer Closed Captioning instruction.** 

- 1. Possess a high school diploma or its equivalent, or otherwise successfully take and pass the GED, ability-to-benefit test or equivalent, demonstrating that the student may benefit from the education and training being offered.
- Understand the English language (the Ojai School of Massage does not offer ESL instruction). All instruction will occur in the English language. Incoming students must be proficient in English. Proficient means 75% or greater proficiency in the English language.

## **Documentation of English language proficiency:**

English language proficiency is documented by either the admissions interview or receipt of prior education documentation. The English Proficiency Test by *Transparent Language* may also be used to measure English proficiency if no prior education documentation is available.

\*\*Please Note: The Ojai School of Massage does admit students from other countries. The Ojai School of Massage does not provide visa services to prospective students from other countries or English language services.

# Location

The Ojai School of Canine Massage main office is located in the town of Ojai, nestled at the southern border of the Los Padres National Forest, 75 miles northwest of Los Angeles, 35 miles southeast of Santa Barbara, and 14 miles from Ventura. The area surrounding the Ojai Valley has a multitude of campgrounds, hiking and bicycling trails and free running streams. The Lake Casitas recreational area alone offers 2,700 wooded acres for boating, fishing, camping and picnicking.

Ojai (pronounced "Oh-hi") is a Chumash Indian name now thought to mean "Valley of the Moon," although many residents who favor a previous translation fondly call our mountain-ringed valley "The Nest." The Ojai Valley is known around the world as an artist colony and spiritual mecca, and as the locale of several famous spas and healing centers. It is also recognized for its annual tennis tournament and music festivals, as well as its excellent private schools.

At dusk, Ojai's distinctive Topa Topa mountains are bathed in the rosy glow of the setting sun. This is a magical time of day, known locally as "The Pink Moment." Come enjoy the beauty, the serenity, and the special quality of life that are to be found in the Ojai Valley.



# Student Services/Student Rights

# STUDENT SERVICES/JOB PLACEMENT

All school services and programs are responsive to students needs. The services offered by the Ojai School of Canine Massage are services that support student success and enhance the overall educational experience of students. The following services are available ongoing for all students of the Ojai School of Canine Massage:

-Advising services designed to help students to clarify their career goals and other student concerns.

-Student Support designed to assist students in their educational and accommodation needs prior to, during, and following their enrollment in a course.

-Career Support is available to all students. Available students are notified when job opportunities arise.

# STUDENT'S RIGHT TO CANCEL

1. You have the right to cancel your program of instruction. You also have the right to stop school at any time; and you have the right to receive a pro rata refund if you have completed 60 percent or less of the scheduled days (or hours) in the current payment period in your program through the last day of attendance.

2. Cancellation may occur when the student provides a written notice of cancellation at the following address: Ojai School of Canine Massage at P.O. Box 1263 Ojai, CA 93024. This can be done by mail or by hand delivery.

3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail and properly addressed with proper postage.

4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.

5. If the Enrollment Agreement is cancelled, the school will refund the student any money he/she paid, less any deduction for classes taken and equipment not returned in good condition, within 45 days after the notice of cancellation is received.

# WITHDRAWAL FROM THE PROGRAM

You may withdraw form the school at any time, after the start of a course, and receive a pro rata refund if you have completed 60 percent or less of the scheduled days (or hours) in the current payment period in your program through the last day of attendance. The refund will be less a registration or administration fee of \$300 and/or the amount of tuition owed for classes taken; as well as any deduction for equipment not returned in good condition, within 45 days of withdrawal. If the student has completed more than 60% of the period of attendance for which the student was charged, the tuition is considered earned and the student will receive no refund.

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.

-The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School.

-The student has failed to attend class for six successive days or ten total days of classes without adequate and legitimate reason or without an approved leave of absence.

For programs beyond the current "payment period," if you withdraw prior to the next payment period, all charges collected for the next period will be refunded.

If any portion of the tuition was paid from the proceeds of a loan or third party, the refund shall be sent to the lender, third party or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan. Any amount of the refund in excess of the unpaid balance of the loan shall be paid to the student.

#### **Student Questions or Grievances:**

Any questions, or grievances, a student may have regarding the online catalog, or other, may be directed to the schools Director, Jamie Roth, at (805) 640-9798.

# **School Policies**

# **Admission Requirements:**

To be eligible for our certificate courses, a student must:

1. Be at least 18 years of age (prospective students under age 18 may be admitted with the approval of the students parent / guardian and with the submittal of a parental release form).

- 2. Be socially and psychologically capable of performing massage.
- 3. Be physically able to perform massage.

4. Possess a high school diploma or its equivalent, or otherwise successfully take and pass the GED, ability-to-benefit test or equivalent, demonstrating that the student may benefit from the education and training being offered.

5. Understand the English language (the Ojai School of canine Massage does not offer ESL instruction). All instruction will occur in the English language. Incoming students must be proficient in English. Proficient means 75% or greater proficiency in the English language.

#### **Documentation of English language proficiency:**

English language proficiency is documented by either the admissions interview or receipt of prior education documentation.

\*\*Please Note: The Ojai School of Canine Massage does admit students from other countries. The Ojai School of Canine Massage does not provide visa services to prospective students from other countries or English language services. The Ojai School of Canine Massage does not offer Closed Captioning instruction.

# Notice Concerning Transferability Of Credits & Credentials Earned At The Ojai School Of Canine Massage:

The Ojai School of Canine Massage has not entered into an articulation or transfer agreement with any other school. No previous credits are accepted or may be transferred from another institution. In addition, the Ojai School of Canine Massage does not offer or award credit for prior experiential learning.

In addition, the transferability of credits you earn at the Ojai School of Canine Massage is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in our 200-hour Small Animal massage program or our 200-hour Small Animal distance study massage program is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution to which you may seek to transfer after attending the Ojai School of Canine Massage to determine if your credits or certificate will transfer.

#### **Policies On The Retention Of Student Records:**

All academic and financial records will be maintained in the same file at the Ojai School of Canine Massage. All student records are kept on file for a period of ten years and are available upon request.

# **Financial Policies**

# \*\*The Ojai School of Canine Massage does not participate in federal and state financial aid programs.

A nonrefundable, nontransferable \$300 registration fee will reserve your space in any class and will be applied toward class tuition.

All fees for classes and workshops shall be due and payable by the first class session unless a payment option has been contracted. A finance charge of \$100 total shall be charged, for any program, when a payment option is chosen.
The registration fee is for a specific course starting on a specific date and may be applied to a class starting on a later date.

3. All financial arrangements may be arranged by contacting our office between 9 am and 6 pm everyday but Sunday. The Ojai School of Canine Massage assumes no responsibility for agreements made with staff or personnel that have not been handled by the Office Coordinator.

4. All prices for workshops and certificate courses are subject to change without notice.

5. All students are responsible for providing their own notebooks and pens.

# Facilities

The Ojai School of Canine Massage is located near banks, bookstores, a variety of restaurants, and a shopping arcade. The school's facilities and equipment fully comply with any and all federal, state, and local ordinances and regulations, including those requirements that pertain to health, fire safety, and building safety. The equipment and materials used in our Small Animal massage course include palates balls, fake/stuffed dog and cat, dog skeleton, and anatomical dog charts.

# Library and Other Learning Resources:

The Ojai School of Massage maintains an online library for its students. Resources are accessible online.

## **Office Hours**

Our office is open six days a week between 10 am and 6 pm (closed Sundays). The Office Coordinator will be happy to answer your calls for information. Our Office Coordinator also registers students for classes and workshops, and talks to students about their educational goals.

#### Holidays

Classes will not be held during the following holidays:

New Year's Day, Forth of July, Labor Day, Memorial Day, Thanksgiving, Christmas Day.

## **Emergency Policy**

In case of emergency, the Ojai School of Canine Massage reserves the right to cancel or postpone courses or to change instructors.

#### **Nondiscrimination Policy**

The Ojai School of Canine Massage does not discriminate in regard to race, gender, age, ethnicity, handicap, religion, sexual orientation, or national origin.

#### Housing

The Ojai School of Canine Massage does not assume responsibility for student housing and does not have dormitory facilities under its control. The Ojai School of Canine Massage does offer assistance with student housing. Local housing is available, through private parties, at a cost as low as \$40 per night.

#### **Attendance Policy**

1. In a certificate program, the attending of all classes is required.

2. Make-up work in a certificate program is the responsibility of each individual student. Missed classes may be made up in a future course, at no additional cost, or through private instruction. The fee for private instruction is \$70 per hour.

3. Any student missing six successive days or ten total days of classes without adequate and legitimate reason or without an approved leave of absence will be excused from the course.

4. Credit for prior training may not be substituted for hours in a certificate program.

# Tardiness, Withdrawal, And Leave-Of-Absence Policies

1. Students may arrive up to 10 minutes late to class without penalty.

2. Student may withdraw from a course and receive credit for classes taken. The student will be entitled to a pro-rata refund. (Please see section "Student Services and Student Rights" for more information on student Withdrawal.)

3. Students may take a one-week leave of absence from a course with prior instructor approval. The student must make up the time in order to receive a certificate of completion for the course.

# **Cancellation and Refund Policy**

The student has a right to cancel the enrollment agreement and obtain a pro rata refund of charges. To cancel the contract for school, mail or deliver a signed and dated copy of the cancellation notice; or any other written notice, or send a telegram to the Ojai School of Canine Massage at P.O. Box 1263 Ojai, CA 93024. (Please see section "Student Services and Student Rights" for more information on student Withdrawal and Cancellation).

\*Remember, you must cancel in writing. You do not have the right to cancel by just telephoning the school or by not coming to class.

# **Dismissal Policy**

A student may be dismissed for:

1. Unexplained or unauthorized absence from six successive or ten total days of class. Please see Leave-of-Absence Policies above.

2. Conduct deemed disruptive or disrespectful to staff, students, clients, or faculty members.

3. Being under the influence of any drug or controlled or illegal substance while on campus or while on official school business.

(Please see section "Student Services and Student Rights" for more information on student Withdrawal)

## **Student Questions or Complaints:**

The Ojai School of Canine Massage is dedicated to providing a safe, secure, thriving school environment that provides an effective means for students to voice informal concerns, complaints, or grievances. Different procedures must be followed for specific types of complaints. Informal complaints related to the classroom should be directed to the teacher. Informal complaints related to the school must be directed to the school Director. The teacher, or school Director, will determine if the student complaint requires a verbal response, written response, or further action in order to resolve the specific complaint. All informal complaints or grievances are documented in the Ojai School of Canine Massage Complaint Logbook and are kept on file, indefinitely, for future reference if necessary.

#### **Student Grievances:**

All student grievances should be directed to the school Director, Jamie Roth, at (805) 640-9798.

# **Staff & Faculty**

**Jamie L. Roth, C.M.T., B.A.** Jamie is a founder and Director of the Ojai School of Canine Massage. She studied pre-physical therapy at Georgia State University, and received her bachelor's degree in liberal arts in 1985; and taught fitness for three years. Jamie went on to earn her massage therapy certification in 1991 and practiced massage therapy for eight years. While integrating her vision of holistic health into her massage practice, she is dedicated to furthering her knowledge of the healing arts for body, mind, and spirit. In 1999 Jamie opened the Ojai School of Canine Massage, along with Nick Scott. In taking on the administrative duties of this school, Jamie has focused her energies on enriching the curriculum and assisting students in discovering and actualizing their life work.

"I gratefully acknowledge all of you who have recognized the unique healing potential of massage. I am also grateful for our main instructor, Nick Scott, who superbly conveys the school's message through his depth of wisdom. We hope to share with you the fulfilling gifts of health, healing, and vitality. We look forward to the opportunity of providing for you a nurturing environment where you may acquire both in-depth knowledge and a balanced and peaceful spirit of healing." – Jamie L. Roth

**Nick J. Scott, C.M.T.** Nick is a founder, Instructor and Associate Director of the Ojai School of Canine Massage. He graduated in 1986 from Desert Institute of the Healing Arts, one of the premier massage schools in the nation. In 1988 he graduated from Educating Hands School of Massage with additional training in Hydrotherapy. He then studied Chinese Acupressure and Dit Dar treatments with Augustine Fong, and went on to study Attentive Physical Transformation with Gregory Johnson. Nick has been presenting workshops and teaching massage therapy classes since 1989, and has taught advanced massage classes at Educating Hands School of Massage. Having spent eight years in a Tibetan Buddhist retreat center, he brings to his classes a unique blend of meditation and massage techniques.

"I believe that, for all living beings, the power of love is the most effective force for healing. Through a peaceful mind, the clear light of joy can shine impartially on all who suffer. My hope is to help pass on the knowledge of compassionate action that my teachers so kindly shared with me. In this way, I further hope to play a part in preparing the legions of love and light to move forward into a new dawn of hope, health, and happiness." – Nick J. Scott

# Standards for student achievement

We, at the Ojai School of Canine Massage strive to uphold our excellent reputation in the field of Massage Therapy, for both humans and animals.

We strive to set an example for excellence in student achievement by assuring that our incoming students are prepared to enter their chosen field of canine massage therapy as well-trained professionals. This is accomplished in several ways. First, our classes are small which create a learning environment where students receive a more personalized education. Smaller classes create a environment where students have more one-on-one interaction with the instructor.

In addition, students are offered a forum to provide feedback during and following a course of study. This valuable information is evaluated and used to modify and improve our programming where needed.

While in a chosen program, student's progress is also measured by asking students to demonstrate their understanding of what they have learned and their ability to apply it. This is accomplished through hands-on practical tests and also written testing. This helps improve instruction and thus students overall performance.

The Ojai School of Canine Massage is dedicated to our students and their future success. Our programs are designed with this goal in mind. That is, to provide a thorough and well-rounded education to people who will leave this school as confident well-trained leaders in the field of Canine massage therapy. Our goal is have our graduates leave this school prepared to provide a valuable and much needed service designed to help humans and animals and, thus, the world as a whole.

# **BPPE Doc**

The Ojai School of Canine Massage is approved by the BPPE as an exempt institution. The degree programs offered by the Ojai School of Canine Massage are not accredited by an accrediting agency recognized by the U.S. Department of Education (USDE) and, therefore, students are not eligible for Federal Financial Aid programs.

# Contact Us

Ojai School of Canine Massage

P.O. Box 1263

Ojai, CA 93024

805-640-9798